

**Neuqua Valley Guidance Department  
Outside Coursework Pre-approval Form**

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Outside coursework provider: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course Start Date: \_\_\_\_\_

Graduation Requirement: \_\_\_\_\_ Credit Recovery: \_\_\_\_\_ Summer \_\_\_\_\_ S1 \_\_\_\_\_ S2 \_\_\_\_\_

- Students should discuss all outside coursework with their counselor to ensure it meets their educational needs and interests. At that time, the course approval process will begin.
- If you are a potential NCAA athlete, please speak with your counselor regarding NCAA eligibility.
- Students are limited to 2.0 credits of outside coursework during 4 years; any course work taken beyond the 2.0 credits will not be reported on D204 transcript or used to meet graduation requirements. Credits from our partner schools, IPSD 204 Summer School and COD Summer School, are excluded from the 2.0 limit.
- Courses taken outside the district will be posted to the transcript as a letter grade and count towards the student's Grade Point Average (GPA). Outside courses are not eligible for weighted credit.
- All grades reported to NV will be placed on the transcript. Providers require students to begin & finish the course within established deadlines. If you choose not to complete a course, you must follow the provider's deadlines for drop process.
- Outside coursework for grade replacement has strict limitations. See your counselor for specific details.
- As you look to expand your learning, we wish you well in your upcoming experience.

**I understand and agree to the above guidelines.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

Recommended      Not recommended